

Agenda

SULLIVAN COUNTY SCHOOL DISTRICT

School Board Meeting

SCHS Library

Wednesday, May 16, 2018

6:30 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

Minutes of the regular meeting held April 17th and the Budget Committee of the whole held April 24th are attached. The secretary recommends that these minutes be approved as presented.

**5. Reports Student
 Administrative**

6. Public Input

7. Executive Session (Personnel, Legal and Contractual Items)

8. Finance (Supporting documents are attached to the May 8th Finance Committee Agenda)

A. The Finance Committee recommends acceptance of the following reports.

- a. Treasurer's Report #10 (April)
- b. Cafeteria Fund (April)
- c. Building Fund (April)
- d. SCES Activities Fund Quarterly Report
- e. SCHS Activities Fund Quarterly Report
- f. SCHS Athletic Fund Quarterly Report

B. The Finance Committee recommends approval of the following check registers and the April budget summary.

04/17 register..\$ 303,743.84	04/20 register..\$ 46,492.34	04/24 register..\$ 16,813.87
05/01 register..\$ 442,169.56	05/04 register..\$ 47,390.58	05/08 register..\$ 51,999.67
05/16 register..\$ 119,194.66	Total	<u>\$1,027,804.52</u>

C. The Finance Committee recommends approval of the list of Budget Transfers.

D. The Finance Committee recommends approval of the following account custodians for the 2018-2019 fiscal year.

1. High School Principal - SCHS Activity Fund and Athletic Fund
2. Elementary School Principal - SCES Activity Funds
3. Business Manager - Cafeteria Fund, Building Fund & Capital Projects Fund

E. The Finance Committee recommends approval of the following purchasing agreements for the 2018-2019 fiscal year.

1. PEPPM
2. Co-Stars
3. CSIU Joint Purchasing Council
4. State and Federal Surplus
5. State Contracts
6. BLAST IU17 Purchasing Consortium

F. The Finance Committee recommends approval of the following depositories for the 2018-2019 fiscal year.

1. M&T Bank-General Fund, Payroll Fund, Capital Projects Fund and PSERS Reserve Fund.
2. C&N Bank-Athletic Fund, Cafeteria Fund, SCES, SCHS Activity Funds and Scholarship Trust Funds.

3. PS Bank-Scholarship Trust Funds.
 4. PA Liquid Government Investment Trust (PLGIT)...General Fund investments.
 5. PA School District Liquid Asset Fund (PSDLAF)..Building Fund and General Fund Investments.
 6. State Treasurer's Investment Trust (INVEST)..General Fund investments.
- G. The Finance Committee recommends approval of the following bonds for the 2018-2019 fiscal year. Board Secretary...\$5,000; Assistant Board Secretary..\$5,000; Board Treasurer..\$5,000; Blanket Bond...\$10,000; Earned Income Tax Collector...\$30,000.
- H. The Finance Committee recommends approval of continuing the student insurance program for the 2018-2019 school year with the Henry Dunn Agency.
- I. The Finance Committee recommends approval of the 2018-2019 Proposed Final Budget at \$15,505,374. The budget will be available for public inspection at the district office and may be amended until its final adoption. Final adoption of the budget is scheduled for June 12th, 2018. (The PDE 2028 will be provided at the board meeting)
- J. The Finance Committee recommends approval of Resolution # 2018-1; establishing tax rates for the 2018-2019 fiscal year as follows:
1. Real Estate Tax @ 12.952 mils (2.4% mil increase)
 2. Act 511 Earned Income Tax @ 1% (no change-shared with townships and boroughs)
 3. Real Estate Transfer Tax @ 1% (no change-shared with townships and boroughs)
- K. The Finance Committee recommends approval of Resolution #2018-2; Homestead/Farmstead Exclusion. The maximum exclusion is \$10,227 equal to \$133.05 per approved parcel.
- L. The Finance Committee recommends approval of the agreement with Talley Petroleum to provide Ultra Low Sulfur Diesel for the 2018-2019 school year. Price per gallon is \$2.1426 for 45,000 delivered gallons.
- M. The Finance Committee recommends approval of the PSBA renewal of services for the 2018-2019 school year.
- N. The Finance Committee recommends approval of the BLaST IU17 Agreement for shared Special Education Services for the 2018-2019 school year.
- O. The Finance Committee recommends approval of the BLaST IU17 IDEA Project Agreement for the 2018-2019 school year.
- P. The Finance Committee recommends approval of the Letters of Engagement from Baker Tilly for the Single Audit of District Accounts and the Audit of Real Estate Collection for the 2017-2018 school year.

9. Athletics & Health

- A. The Athletics and Health Committee recommends acceptance of a Letter of Resignation from an assistant coach.

10. Buildings & Grounds

- A. The Buildings and Grounds Committee recommends approval of the Use of School Facilities request from the Sullivan County Wrestling Club for the use of the SCHS Weight Room and the Wrestling Room on June 12, 14, 19, 21, 26, 28, July 3, 5, 10, 12, 17, 19, 24, 25, 31 and August 2, 7, 9, 14, 16 from 4:30pm – 8:00pm.

- B. The Buildings and Grounds Committee recommends approval of the Use of School Facilities request from the Sullivan County Ministerium Living Hope Fellowship for the use of the SCHS Cafeteria, Band Room and Auditorium on September 30th, 2018 from 1:00pm – 8:00pm.
- C. The Buildings and Grounds Committee recommends approval of the Use of School Facilities request from the Sullivan County Education Association for the use of the SCHS Cafeteria on May 31st, 2018 from 3:35pm – 5:35pm.
- D. The Buildings and Grounds Committee recommends approval of the Use of School Facilities request from the Sullivan County Education Support Professional Association for the use of SCHS Room 207 on May 23rd, 2018 from 3:35 – 4:45.
- E. Information: Use of Facilities Requests were received from:
 - a. Class of 2019 for a Trivia Night Fundraiser
 - b. National Honor Society Laurel Chapter of SCHS
 - c. Class of 2018 to host Baccalaureate
 - d. SCES Art Show
 - e. SCES Intermediate Concert
 - f. SCES Third Grade “Showcase of Musical Talents”.
 - g. SCES Spelling Bee
 - h. SCES Practice and program for Sixth Grade Recognition
 - i. SCES PTO Meetings
 - j. SCES PTO BOGO Book Fair
 - k. SCHS Student Government for the Spring Fling
 - l. SCHS Student Government for the Block Party and Pep Rally
 - m. SCHS Spring Chorus and Band Concert
- F. The Buildings and Grounds Committee recommends acceptance of a proposal from Weather proofing Technologies, Inc. for a roof replacement project. The scope of the work as specified was bid by AEPA/KPN Contract #KPN-201301-03B. The cost of the project is \$225,268.46.
- G. The Buildings and Grounds Committee recommends approval for the use of the Building Fund (Fund Reserve) for the payment of item F.

11. Curriculum & Student Activities

- A. The Curriculum and Student Activities Committee recommends approval of the list of Graduates from the Class of 2018.
- B. Information: Amy Merrell is applying for grant funding for STEM integration.
- C. The Curriculum and Student Activities Committee recommends approval of a new 10th Grade English Text book.
- D. The Curriculum and Student Activities Committee recommends approval of a 10th Grade English novel.
- E. The Curriculum and Student Activities Committee recommends approval of an Envirothon Field Trip to Susquehanna University on May 22nd and 23rd, 2018.

12. Personnel

- A. The Personnel Committee recommends the addition to the list of approved of substitute custodians.

- B. The Personnel Committee recommends the addition to the list of approved Cafeteria Workers.
- C. The Personnel Committee recommends approval of a request for unpaid days from a professional employee.
- D. The Personnel Committee recommends approval of the following supplemental contracts:
 - 1. (4) days Wood Shop
 - 2. (2) days SCES Library
 - 3. (2) days SCHS Library
 - 4. (10) days SCHS Guidance
- E. The Personnel Committee recommends approval to post and advertise for the following anticipated positions:
 - 1. Elementary Summer School
 - 5 Teachers
 - 1 Reading Specialist
 - 3 Para-Professionals
 - 2. Extended School Year
 - 3 Teachers
 - 2 Para-Professionals

13. Policy & Procedure

- A. Administration presents the following policies for “First Read”:

Policy 105	Copy of Curriculum Development
Policy 906	Public Complaint Procedures
Policy 311	Reduction of Staff

14. Transportation

- A. The Transportation Committee recommends approval of the Regular Route Transportation Contracts for years 2018 through 2023.
- B. The Transportation Committee recommends rejecting the bids received for the 2018 – 2023 Athletic Transportation Service Contract (bid opening 5/4/2018). The Athletic Transportation Service Contract for 2018-2023 will be advertised and re-bid.

15. Board Reports

16. Public Input

17. Adjournment

Calendar

June 12th Next Regular Board Meeting @ 6:30 P.M., high school library

Committees

June 5th Finance Committee @ 6:00 P.M., high school library

- As needed Personnel Committee
- As needed Curriculum Committee
- As needed Buildings & Grounds Committee
- As needed Athletics & Health Committee
- As needed Transportation Committee
- As needed Policy & Procedure Committee